## **SERVICES ORDER FORM 2019**

| Full Company Name | Stand No.          |  |
|-------------------|--------------------|--|
| Contact Name      | Cell No.           |  |
| Telephone No.     | Email Address      |  |
| Postal Address    | VAT No.            |  |
| Physical Address  | Acc. Contact Name  |  |
| Authorized Person | Acc. Email Address |  |

## **Important Notes:**

- On receipt of your order form you will receive an invoice with the banking details within 7 working days. A services order confirmation form will be sent once full payment is received.
- Please use your stand number and company name as reference on deposit slips and for all payments.
- All items are available on hire and subject to availability of stock from the supplier.
  Exhibitors are reminded that all items on hire remain their responsibility from the time of delivery until a release signature is received from the contractor.
- Only pre-paid services will be installed by the contractors. It is therefore important to ensure payment is made before build-up commences.
   Late orders received after will be subject to a 30% surcharge.
- Damaged goods will be charged to the relevant exhibitor/s.

| NB: Should your stand be custom built please indicate by ticking the box. |       |  |  |  |  |  |
|---|-------|--|--|--|--|--|
| SERVICES REQUIRED   |       |  |  |  |  |  |
|   | R0.00 |  |  |  |  |  |

## **Electrical:**

| CODE      | NAME                                   | QUANTITY | UNIT COST | TOTAL |
|-----------|--|----------|-----------|-------|
| ESE - 054 | 15 AMP PLUG POINT                      | 0        | R220.00   | R0.00 |
| ESE - 055 | SPOTLIGHT                              | 0        | R220.00   | R0.00 |
| ESE - 056 | LONG ARM SPOTLIGHT                     | 0        | R220.00   | R0.00 |
| ESE - 057 | SINGLE PHASE 32 AMP DISTRIBUTION BOARD | 0        | R1,250.00 | R0.00 |
| ESE - 058 | THREE PHASE 32 AMP DISTRIBUTION BOARD  | 0        | R1,925.00 | R0.00 |
| ESE - 059 | THREE PHASE 63 AMP DISTRIBUTION BOARD  | 0        | R2,995.00 | R0.00 |
| ESE - 060 | FLUORESCENT 1M                         | 0        | R260.00   | R0.00 |
| ESE - 061 | FLUORESCENT 4FT                        | 0        | R280.00   | R0.00 |
| ESE - 062 | DOWNLIGHT                              | 0        | R220.00   | R0.00 |
| ESE - 063 | ELECTRICAL CONNECTION                  | 0        | R280.00   | R0.00 |
| ESE - 064 | CERTIFICATE OF COMPLIANCE (COC)        | 0        | R800.00   | R0.00 |
|           |  |          |           | R0.00 |

## **DELIVERY DATE:**

 $\bullet$  Furniture on hire is only delivered to the stands on the last day of build-up.

| SUB-TOTAL      | R0.00 |
|----------------|-------|
| LATE ORDER 30% | R0.00 |
| VAT 15%        | R0.00 |
| TOTAL          | R0.00 |

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